

# ALASKA USA DIRECT DEPOSIT AND PAYROLL DISTRIBUTION AUTHORIZATION

Credit Union Account: \_\_\_\_\_

Member Name: \_\_\_\_\_

Member SSN: \_\_\_\_\_ Daytime Telephone: \_\_\_\_\_

Employer Name: \_\_\_\_\_

Employer Address: \_\_\_\_\_

(Street)

(City)

(State)

(Zip)

I would like \$ \_\_\_\_\_ sent to the credit union each pay period. I am paid:

HRLY

SALARY

(If NET PAY, write NET)

## DISTRIBUTION INSTRUCTIONS

I would like my payroll distributed to the following accounts as indicated below:

<b>Account:</b> _____			<b>Name:</b> _____		
Savings	(S-10)	\$ _____	Loan	(L_____)	\$ _____
Checking	(S-70)	\$ _____	Loan	(L_____)	\$ _____
Money Market	(S-20)	\$ _____	Loan	(L_____)	\$ _____
IRA	(S-60)	\$ _____	Loan	(L_____)	\$ _____
<b>Account:</b> _____			<b>Name:</b> _____		
Savings	(S-10)	\$ _____	Loan	(L_____)	\$ _____
Checking	(S-70)	\$ _____	Loan	(L_____)	\$ _____
Money Market	(S-20)	\$ _____	Loan	(L_____)	\$ _____
IRA	(S-60)	\$ _____	Loan	(L_____)	\$ _____
<b>Account:</b> _____			<b>Name:</b> _____		
Savings	(S-10)	\$ _____	Loan	(L_____)	\$ _____
Checking	(S-70)	\$ _____	Loan	(L_____)	\$ _____
Money Market	(S-20)	\$ _____	Loan	(L_____)	\$ _____
IRA	(S-60)	\$ _____	Loan	(L_____)	\$ _____

NOTE: Payroll distribution is not available for standard credit lines or mortgage loans.

These instructions cancel any previous direct deposit form instructions. I understand this is my new total payroll distribution. I authorize Alaska USA to initiate, if necessary, debit entries and/or adjustments for any credit entries made in error to the account(s) listed above. I understand that it is my responsibility to notify Alaska USA by completing a new Direct Deposit Payroll Distribution Authorization form if I wish to make changes to my payroll distribution. I also understand I am responsible for changing my distribution from a loan to a deposit account when my loan is paid off. I acknowledge receipt of the Alaska USA Federal Credit Union Federal Electronic Fund Transfer Act Disclosure.

Member Signature \_\_\_\_\_ Date \_\_\_\_\_

### FOR PAYROLL OFFICE USE ONLY

Direct deposits will be delivered to Alaska USA Federal Credit Union via the checked box below:

- Automated Clearing House (ACH) Electronic Funds Transfer (EFT). Please direct deposits to Federal Reserve Bank account 3252-7202-1.
- Alaska USA Direct. Please transmit direct deposit file to (907) 786-2060.

Other delivery methods can be accommodated. For further information, employers should contact the credit union's Payment Systems Department at (907) 786-2534.

Date Processed by Payroll Office: \_\_\_\_\_

### FOR CREDIT UNION USE ONLY

Date Received: \_\_\_\_\_ User No.: \_\_\_\_\_ Entered By: \_\_\_\_\_

Date Received By Payment Systems: \_\_\_\_\_

**ALASKA USA FEDERAL CREDIT UNION, P. O. BOX 196340, ANCHORAGE, AK 99519-6340**